



Name of Child: _____ Grade: **PK1 - PK2 / CM - SF**

ADMISSION AGREEMENT

Corte Madera campus and San Francisco campus

As required by the Community Care Licensing, **please read and initial each statement**

- I am aware that the Community Care Licensing authorities are legally entitled to review my child's file at any time and interview my child without prior consent and out of my presence.
- I am aware that schools hours are normally from 8:15am to 3:15pm, Monday through Friday. Extended Day Care may be available at an additional cost from 7:45am until 8:15am (San Francisco-Ashbury campus only) and/or from 3:30 to 6:00pm (both Corte Madera and San Francisco).
- I understand that my child is enrolled in **full time program**, five days a week. Late arrivals or early dismissals are disruptive to the whole class. They should be kept for unusual circumstances or related to medical reasons. Out-of-school activities should take place after school time.
- I understand that I have to inform my child's teacher of any absence.
- I understand that my child must be **totally toilet trained** before enrolling in the full-time PK1 and/or in PK2. No diapers or pull-ups will be accepted by the first day of school.
- I understand that my child's teacher will send a notice in case of unacceptable conduct. At the 3rd notice, the child will be suspended the next day.
- I understand that the school retains the right to terminate enrollment in the event of unacceptable behavior or non-compliance with school policies, rules or regulations.
- I have received a current tuition schedule and agree to comply with all stated rules regarding fees, finance charges and tuitions.
- I understand that my signature on this form constitutes a contractual agreement.

Signature of Parent of Guardian

Date:

Please verify each statement has been initialed before returning document to the Licensing Director of your campus