LYCÉE FRANÇAIS DE SAN FRANCISCO

DAY CARE ASSISTANT & SUPPORT STAFF

The Lycée Français de San Francisco is currently seeking qualified applicants for a Support Staff position for the school year 2026-2027.

The Lycée Français de San Francisco is a French Immersion College Preparatory School in the San Francisco Bay Area. We provide a challenging educational environment based on the French national curriculum and English classes based on the California Common Core from PS-12th grade. Our curriculum is designed to provide students with a well-structured, well-assimilated body of general knowledge while encouraging the development of analytical and critical thinking skills. Our students earn an American high school diploma, as well as prepare for the French Baccalauréat, which qualifies them for both American and European Universities.

The Assistant & Support Staff is responsible for general supervision, safety and well being of the children during recess, lunches and day care times. He/she oversees students and maintains order and safety on the playground, school grounds, lunch room, multipurpose room and other designated areas.

Responsibilities

- Supervise students at playtimes and lunchtime and maintain a harmonious atmosphere by encouraging peaceful resolution of conflicts.
- Maintain the students' safety during the activities and ensure that all spaces are secure and safe.
- Anticipate any potential accident and report any injury to the designated supervisor.
- Make sure that all students are picked up by their relative teachers after recess and lunch and that any student is not unattended or alone.
- Report to teachers and directors any problem or incident happened to a child during recess, lunch or day care.
- Inform the Principal of any conversation relative to the functioning of the recess, lunch or day care.

Qualifications

- Experience in private schools or education is preferred but not mandatory.
- Energetic and enthusiastic.
- Patient and respectful to children and parents.
- Knowledge of French is preferred but not required .
- ECE's a plus.

Start Date: As soon as possible

End Date: June 14, 2027

Status: Non Exempt Position

Location: Sausalito and Ashbury Campus

Candidates with 1 to 3 years related experience in the education field can anticipate a monthly salary, ranging from: $ 5,403 to $ 5,724 for 32h30 (32.5) hours per week (based on current Salary Grid). The salary offered to the successful candidate will be dependent on several factors that may include but are not limited to the type and years of experience in the job, type and years of experience in the industry, education, etc. Lycée offers a negotiated salary range. Excellent benefits package.

Application Process:

To apply for this position, please submit your resume along with a cover letter via:

https://www.lelycee.org/about/carreers

For any inquiries, please contact cv@lelycee.org

The Lycée is an equal opportunity employer. All individuals have an equal opportunity for employment based on qualifications and merit, regardless of religion, race, sex, marital status, pregnancy, childbirth or related medical conditions, age, color, national origin, ancestry, physical or mental disability, medical condition, sexual orientation, military service status, or any other factor prohibited by state or federal law. This policy applies to all areas of employment, including recruitment, hiring, training, promotion, compensation, benefits, and other conditions of employment.

All qualified applicants are encouraged to apply. Employment contingent upon successful completion of background investigation. Direct candidates only. No phone calls, please.

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